



FREMANTLE PRISON WEDDING PHOTOGRAPHY

Please read the following policy prior to submitting an application form. Completed forms should be emailed to the Events and Promotions Co-ordinator to functions@fremantleprison.com.au

Fremantle Prison is Western Australia's only World Heritage listed building. With so much on-site activity we must comply with strict site safety and conservation management plans to protect all our staff and visitors.

Fremantle Prison will work to facilitate on-site wedding photography requests where it can, provided these requests do not interfere with day to day operations or impact on the significant heritage fabric of the site.

PROCEDURE

Wedding photography requires approval through the issue of appropriate authorisation, with the exception of photography taking place in external areas outside the Prison's perimeter walls. Approval will be issued for a specific period of time and a fee will always be charged.

All wedding photography requests will be considered on a case-by-case basis.

HANDLING OF REQUESTS

A Wedding Photography Application form must be completed and submitted in writing in order for a request to be considered.

Requests for wedding photography should be submitted one month in advance. However, it is acknowledged that this may not always be possible, and that some people may not be aware of this requirement. Requests that are submitted with less than the required notice will still be considered if they can be dealt with in the timeframe available. This is at the discretion of the Events and Promotions Co-ordinator.

Normal Conditions of Approval

The following conditions of approval shall apply:

- Fremantle Prison will be indemnified against liability for all claims that may arise as a result of photography;
- All fees must be paid seven days prior to photography;
- Clients are responsible for any damage caused during filming; and
- Fremantle Prison must be advised in writing of any changes to approved photography

Indicative Prices

Indicative prices are as follows:

Category	Rate	Comments
Standard Fees	\$160.00	Applies to all filming/photography of three hours or less. This cost includes security / personnel fees as all visitors must be accompanied by Prison staff while on site.